

KOOTAGA LODGE USE CHECK LIST

- _____ All furniture-tables-chairs replaced where found.
- _____ Bathrooms -toilet, shower, counter top, trash can clean.
- _____ All dishes cleaned and replaced.
- _____ All food removed from kitchen and refrigerator.
- _____ Refrigerator and Microwave cleaned.
- _____ Counters cleaned.
- _____ Floor swept (mopped if necessary).
- _____ Thermostat adjusted back to posted position.
- _____ All windows shut and secure.
- _____ All lights turned off – check restrooms and bedrooms.
- _____ All doors shut and secure.